**Meeting minutes**

Admission system

# **Content**

[**Content** 1](#_Toc388361936)

[**List of table** 2](#_Toc388361937)

[**Revision** 3](#_Toc388361938)

[**1.** **Introduction** 4](#_Toc388361939)

[**2.** **Purpose** 5](#_Toc388361940)

[**3.** **Participants** 6](#_Toc388361941)

[**4.** **Reference** 7](#_Toc388361942)

[**5.** **Meeting content** 8](#_Toc388361943)

[**6.** **Issues** 9](#_Toc388361944)

[**6** **Next meeting** 10](#_Toc388361945)

# **List of table**

[Table 1: Revision history 3](#_Toc388361946)

[Table 2: Introduction 4](#_Toc388361947)

[Table 3: Participants 6](#_Toc388361948)

[Table 4: Issues 9](#_Toc388361949)

[Table 5: Next meeting 10](#_Toc388361950)

# **Revision**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Version** | **Update date** | **Author** | **Content** |
| 1 | 1 | 15/11/2013 | Ta Ngoc Thien Phu | Create document |

Table 1: Revision history

# **Introduction**

|  |  |
| --- | --- |
| Date | 15/11/2013 |
| Time | 1:00 PM – 2:05 PM |
| Writer | Ta Ngoc Thien Phu |

Table 2: Introduction

# **Purpose**

* Review Risk management, Scrum model, spring framework

# **Participants**

| *Name* | *Department/ Division* | *E-mail* | *Phone* |
| --- | --- | --- | --- |
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Table 3: Participants

# **Reference**

AS\_PM\_RiskManagementPlan.doxc

Folder: Spring Framework

# **Meeting content**

1. Risk management plan

* Overview Risk management document
* Introduce about Risks process
* Introduce formula the impact of risks

1. Scrum model

* Introduce scrum model and talk about how to apply scrum model
* Mapping scrum model to ACDM but team aren’t completed
* Mapping role of ACDM to process that integrated between scrum and ACDM but team aren’t completed

1. Spring framework

* [Inversion of control](http://en.wikipedia.org/wiki/Inversion_of_control) container:
* [Aspect-oriented programming](http://en.wikipedia.org/wiki/Aspect-oriented_programming): AOP
* [Data access](http://en.wikipedia.org/wiki/Data_access):
* [Transaction management](http://en.wikipedia.org/wiki/Transaction_processing):
* [Model–view–controller](http://en.wikipedia.org/wiki/Model%E2%80%93view%E2%80%93controller):
* Remote access framework
* [Convention over configuration](http://en.wikipedia.org/wiki/Convention_over_configuration)
* [Authentication](http://en.wikipedia.org/wiki/Authentication) and [authorization](http://en.wikipedia.org/wiki/Authorization)
* Remote management:
* Messaging
* [Testing](http://en.wikipedia.org/wiki/Software_testing)

# **Issues**

| *ID / #* | *Issue/Action* | *Assigned to* | *Due Date* | *Status* |
| --- | --- | --- | --- | --- |
| 1 | Build team process, mapping scrum and ACDM | Ta Ngoc Thien Phu  Ngo Quang Huy | 19.11.2013 |  |
| 2 | Mapping role of ACDM to team process | Ta Ngoc Thien Phu  Ngo Quang Huy | 19.11.2013 |  |
| 3 | Research RE process, Architecture process, Implement process, test process | Huynh Trong Khang  Khau Thanh Dao  Ta Ngoc Thien Phu  Ngo Quang Huy | 19.11.2013 |  |
| 4 | Write Change management plan and research master plan | Khau Thanh Dao | 19.11.2013 |  |

Table 4: Issues

# **Next meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:**  19/11/2013 | **Subject:**  Team meeting | **Time:**  1:30 PM | **Location:**  704A |
| **Meeting Minutes taker** | Ta Ngoc Thien Phu | | |

Table 5: Next meeting